

KETCHIKAN PUBLIC LIBRARY
LIBRARY ADVISORY BOARD MINUTES
Board of Directors Meeting Minutes Oct. 10, 2018 6:00PM

Members Attending: Sis Coenen, Reagan Miller, Kerry Watson, Rebecca Brown, Ruth Tompsett

Members Absent: Felix Wong, Penny Pedersen, Dave Kiffer

Staff: Pat Tully

A call to order established a quorum, The consent agenda was approved by unanimous acclaim.

The minutes from July 11, 2018 were approved by unanimous acclaim.

There was no public comment.

There was no correspondence.

Reports:

Friends of the Library: Sis Coenen

The Friends Book Sale on Oct. 5, 6, 7 took in approx. \$9165 and was a huge success
They plan a library lobby book sale in January of 2019.

City Council: Pat Tully

With approval of the City Council the library will have a monthly pest inspection by Alaska Pest Management.
Further updates will be after the new council is installed

Borough Assembly: No report

Teen Advisory Council: Raegan Miller: The summer program ended in late August and Real Life program beginning now. There will be a Halloween and a Christmas party. They are focusing on gaining new members. Meetings every other Monday at 6 pm. Additional information in T.A.G. Report attached.

Governor's Advisory Council: Rebecca Brown

20/20 census is coming up. Persons interested can go to census.gov for information
New program READ TO FEED : The program will donate a cow, goat, etc to third world countries in need. This is through the Heifer Project International Fund.
Webinar on Thurs. Oct. 12 on Grant Writing.

Librarian: Pat Tully

The garden program is finished for this year and Rebecca Jackson will be working on spring planting programs. Fellowship of the Pen has been a huge success. On Oct. 14, John Straley will give a talk on his latest book, *Baby's First Felony*, will be presented at the library in connection with Parnassus Book Store. There were 538 children in the summer reading program. The library was part of the Blueberry Festival. Rebecca Fama stepped down as outreach librarian and the

library is interviewing candidates for the position. The library will be closed on Oct. 23 for a First City Library staff meeting and training. Progress is being made for a new Web site to be up and running in Nov. (Copy of entire report attached)

No Unfinished Business

New Business:

Turn any names of nominations for board members into Pat Tully for the vacancy that will expire in March.

Discussion of the revision of the Rules of Conduct (2.40.040) in the Library were discussed. This will be continued. The board thought that we should give the rules a more positive slant. They also thought to post signs where the rules are most appropriate using visuals and positive words. Pat Tully and staff will be working on this.

Adjournment:

The motion to adjourn at 6:50PM was approved by unanimous acclaim.

Respectively submitted by Cecelia H. Coenen

T.A.G Report- October 10th, 2018 Library Advisory Board Meeting

Current Projects

- The summer program ended in late August.
- The Real Life events are beginning
- Designing the annual Halloween and Christmas parties
- Decorated Teen Room for the fall
- Ongoing reviews and requests shape the materials that are added to the YA collection.

Focal Points

- We hope to encourage a larger demographic of teens to join the group and participate in events throughout the remainder of the year, even though school has already started and might make it more difficult.
- Our advertisements and open meetings are attempting to garner more participation and let teens know that participation and attendance is FREE.
- Real Life is covering a diverse selection of topics for teens and young adults.
- Halloween Party

Upcoming Events

- The Halloween Party is the last Friday before Halloween.
- November's event is still undecided
- The Real:Life events had six teens show up to the first event, and twelve to the next. The groups focus on scholarship essays, fellowships, college, finance, apprenticeships, monetary responsibility, and other important aspects of adult life. Guest speakers have been invited from UAS.

Current Statistics

- 5-9 active members and a handful of alumni
- Meetings are generally every other Monday at 6pm
- TAG has celebrated just over a decade of last May.

Additional Information

- A few meetings ago I was asked to talk about an ordinance involving sleeping in the public library. TAG would like to know if this is still in discussion and how we can manage this ordinance to be against/stricter about use of space and the demographic that partakes in this.
- TAG hopes to keep Real Life going through into 2019.

Ketchikan Public Library Director's Report, July - September 2018

Strategic Goal 1: The Library is Ketchikan's Town Square:

- Children's Community Garden: Weekly Open Garden sessions continued through the end of September. A sign was created and installed for the Garden by Gregg Poppen, funded in part with an IBEW grant, with acknowledgement of the organizations that contributed to the Garden.
- The Fellowship of the Pen (F.O.P.) writing program continued through the summer with weekly drop-in sessions, and presentations on self-publishing and hybrid publishing. Geek Fest, a celebration of fan fiction and geek culture, will take place on October 13.

Strategic Goal 2: The Library serves the Ketchikan community:

- The Teen Summer Reading Program concluded in late August, with over 40 participants in one or more programs. The Adult Summer Reading Program ended on July 31, with over 170 participants, 17% more than last year. The Children's Summer Reading Program also ended on July 31, with an Ice Cream Sundae Grand Finale. 538 children participated in the Little Listeners or Little Readers program this year, a 7% increase over 2017.
- The Friends of the Ketchikan Public Library held a one-day book sale at the Library on August 18, making \$884 on books, donations, and Friends mugs, bags and decorations. The Friends' Annual Book Sale at the Plaza will be held on October 5-7.

Strategic Goal 3: The Library engages with the community:

- The Library is part of a project to enhance services to small businesses, funded by an Alaska State Library Grant. Lynda.com, a database of business and computer training videos, was made available to Ketchikan Public Library users in September.
- The Library participated in the Annual Blueberry Arts Festival Pet & Doll Parade, greeting families with information and books at the parade end. The Friends of the Library had a booth at the Festival.
- The Teen Advisory Group and Kelly Johnson worked with Kayhi and Revilla to organize a series of events, *Next: Real Life*, for high school seniors on life skills after graduation. The first event took place on September 19.

Strategic Goal 4: The Library is a growing, vibrant organization:

- At its July 11 meeting, the Library Advisory Board recommended approval of the Library's proposal for the First City Libraries consortium to join the Alaska Library Catalog. The Library will bring the proposal to the City Council in early 2019.
- The Library Advisory Board also recommended approval of the Library's new Technology Plan for 2018-2021, and the Ketchikan City Council voted to approve the plan at an August meeting.
- The Friends of the Library funded acoustical panels for the large meeting room; these were installed in early August and have improved sound quality in the room.
- Rebecca Fama stepped down as Outreach Librarian as of August 31. The Library is currently advertising for a new Outreach Librarian.
- On October 23, the Library will be closed for a First City Library staff meeting in the morning, and staff training the rest of the day.